

**ANNUAL TOWN MEETING WARRANT
TOWN OF VASSALBORO, MAINE
JUNE 1-9, 2026**

STATE OF MAINE

KENNEBEC COUNTY

To: Mark Brown, a resident of the Town of Vassalboro

GREETINGS:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Vassalboro in said Kennebec County, qualified by law to vote in town affairs, to meet at the Vassalboro Community School on Monday, June 1st, 2026, at 6:30 in the evening to elect a moderator to preside at said meeting, then and there to act on Articles 1 through 49, all of said articles being set out below to wit: and further to warn said voters to meet at the Vassalboro Town Office, 682 Main Street, in said Town on Tuesday, the 9th day of June 2026, then and there to act on Articles numbered 50 to 51. The polls will be open from 8:00 a.m. to 8:00 p.m.

Article 1: To choose a **Moderator** to preside at said Meeting, and to pay a sum not to exceed \$225.00 for his/her services.

Article 2: To elect from the floor, under the rules of this meeting, six (5) members of the **Budget Committee** to serve two-year terms; and one (1) member of the Budget Committee to serve a one-year term.

Article 3: To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayment of taxes not yet committed, pursuant to 36 M.R.S. §506.

Article 4: To see if the Town will vote to fix the **due dates of taxes** as follows, and to set the rate of interest at the prevailing allowable State rate: 5%. Interest will begin to accrue 7 days after the due date.

One-fourth of taxes due on 09-28-26

One-fourth of taxes due on 11-30-26

One-fourth of taxes due on 02-22-27

One-fourth of taxes due on 04-26-27

Select Board Recommends: Approval

REVENUES

Article 5: To see if the Town will vote to authorize the Select Board to borrow an amount not to exceed \$175,000 to purchase a plow truck, with such borrowing to be paid off over a period not to exceed four (4) years; and to authorize the Select Board to issue bonds, notes, or other evidence of indebtedness of the Town upon such terms and conditions as the Select Board deems to be in the best interest of the Town; and to authorize the Select Board and/or Town Treasurer to take all other action necessary and convenient to carry out this Article.

Article 6: To see if the Town will vote to use the following **anticipated revenue** amounts and from the sources named to reduce the 2026-2027 tax commitment:

Excise Tax	1,015,000
Agent Fees	19,000
Snowmobile Agent Fees	1,500
Boat Excise Tax	4,000
Interest/Penalties	30,000
State Revenue Sharing	580,000
State Road Assistance	86,000
Tree Growth Reimbursement	28,000
Veterans Exemption	3,500
Miscellaneous	3,000
Permit Fees	24,000
Solid Waste/Recycling	45,000
Franchise Fee/Cable Fees	26,000
Clerk Fees	4,000
Surplus	200,000
TOTAL REVENUES:	\$2,069,000

Select Board Recommends: Approval
 Budget Committee Recommends: Approval

Article 7: To see what sum of money the Town will vote to raise and appropriate for the fiscal year 2026-2027 budget for the following purposes, or act thereon:

	Department	Selectboard Recommends	Budget Committee Recommends
a)	Administration	784,009	784,009
b)	Public Works	688,013	658,013
c)	Solid Waste	422,540	422,540
d)	Road Paving	542,675	542,675
e)	First Responders	23,343	18,343
f)	Fire Department	118,467	118,467
g)	Public Safety	108,705	108,705
h)	Recreation	67,945	67,945
i)	Library	75,000	75,000

j)	Utilities	36,500	36,500
k)	Cemeteries	50,570	50,570
l)	General Assistance	3,000	3,000
m)	Assessment	96,450	96,450
n)	Debt Service	202,165	202,165
TOTALS:		3,219,562	3,184,562

Article 8: To see if the Town will vote to raise and appropriate the sum for **Capital Investments** as follows:

Capital Investment	Selectboard Recommendation	Budget Committee Recommendation
Plow Truck #3 Replacement	75,000	75,000
Cross Conveyor Shoulder Box	12,519	12,519
Ramp Trailer	7,690	7,690
Work Zone Lights	35,885	35,885
Building Capital Improvement	10,000	10,000
2.5 Ton Plow Truck	50,000	0
TOTALS:	191,094	141,094

SPECIAL ARTICLES AND TOWN POLICY

Article 9: To see if the Town will authorize the selectboard to appropriate up to \$125,000 raised in the undesignated fund for emergency bridge repair/replacement of the Dunlap Bridge located on Mill Hill Rd.

Selectboard Recommends: Approval

Budget Committee Recommends: Approval

Article 10: To see if the Town will vote to appropriate the following amounts from SURPLUS to be used as local match dollars for new equipment. These funds will be expended only in the event of a **grant award** and will not exceed the amounts listed:

- a. First Responder Service \$25,000
- b. Fire Department \$25,000

Selectboard Recommends: Approval

Budget Committee Recommends: Approval

Article 11: To see if the Town will vote to authorize the municipal officers to dispose of tax acquired property as they deem in the best interests of the Town, except that the municipal officers shall first use the sale process in 36 M.R.S. § 943-C if they choose to sell property to anyone other than the former owner. For sales to someone other than the former owner, excess sale proceeds, as defined in 36 M.R.S. § 943-C, shall be returned to the former owner.

Selectboard Recommends: Approval

Article 12: To see if the Town will authorize the Treasurer, after Selectboard approval, to file a waiver of automatic foreclosure of a tax lien at the Registry of Deeds, pursuant to 36 M.R.S. §944 on real estate that may be contrary to the Town's best interest.

Selectboard Recommends: Approval

Article 13: To see if the Town will vote to authorize the Selectboard to enter into multi-year contracts to negotiate optimal value for the procurement of certain necessary services to the Town.

Selectboard Recommends: Approval

Article 14: To see if the Town will vote to authorize the Vassalboro Recreation, through the Town's procurement policy, the authority to spend revenue generated by youth sports fundraising for youth sports equipment and activities.

Selectboard Recommends: Approval
Budget Committee Recommends: Approval

Article 15: To see if the Town will allocate \$10,000 from SURPLUS for the purchase of new playground equipment.

Selectboard Recommends: Approval
Budget Committee Recommends: Approval

Article 16: To see if the Town will vote to establish a Restricted Building and Maintenance Repair Fund for the purpose of funding unscheduled repairs to Town-owned buildings (including but not limited to roofing, HVAC, septic, and structural repairs); and further, to authorize the Selectboard to transfer into said fund 10% of any remaining year-end budgetary surplus, but only after all other surplus/undesignated fund appropriations authorized at this Town Meeting have been fully satisfied. Annual transfers shall not exceed \$25,000, and the total fund balance shall not exceed \$200,000.

Selectboard Recommends: Approval

Article 17: To see if the Town will vote to authorize the Select Board to appropriate and expend up to \$50,000 from SURPLUS for the purpose of paying unanticipated legal expenses that exceed the amount raised and appropriated in Article 7.

Selectboard Recommends: Approval

Article 18: To see if the Town will vote to authorize the Select Board or their designee to submit **grant applications for State of Maine, Federal Government, or any other duly authorized authority funding** and if said program is approved, authorize the municipal officers to accept said grant funds, to make such assurances, assume such responsibilities, and exercise such authority as necessary and reasonable to implement such program, and to disburse such funds for the purpose granted.

Selectboard Recommends: Approval

Article 19: Shall an Amendment to the Vassalboro Floodplain Management Ordinance be enacted, a copy of which is on file with the Municipal Clerk and available for public inspection?

NOTE: The primary "changes" or updated standards, submitted by the Select Board upon recommendation of the Planning Board in this version include:

New Elevation Requirements: All new or substantially improved residential and non-residential structures in Zone AE must now have their lowest floor elevated to at least one foot above the base flood elevation (p. 8). In Zone A, where no base data exists, they must be at least two feet above the highest adjacent grade (pp. 8-9).

Expanded Utility Protections: All electrical, heating, plumbing, and HVAC systems must now be elevated to at least one foot above the base flood elevation to prevent water accumulation within the components (p. 7).

Enforcement of Map Revisions: Any physical changes to the landscape (like retaining walls or berms) that affect flooding must now be reviewed by a professional engineer. If the project changes the flood map, the applicant is legally required to submit a Letter of Map Revision (LOMR) to FEMA within six months of completion (pp. 7-8).

Strict Accessory Structure Limits: Smaller structures like detached garages are only exempt from elevation if they remain unfinished, are not used for human habitation, and include automated hydraulic openings to equalize flood pressure (pp. 10-11).

Codified Penalties: The ordinance now explicitly allows the Code Enforcement Officer to submit a declaration to the Federal Insurance Administration to deny flood insurance to any property found in violation (p. 15).

Selectboard Recommends: Approval

Article 20: To see if the Town will vote to authorize the Select Board to **accept or reject gifts** of labor, goods, use of equipment, and money and to implement those gifts for the donor's intended purpose.

Selectboard Recommends: Approval

Article 21: To see if the Town will vote to authorize the Select Board or their designee to accept and to expend funds from the State, Federal, and County Governments related to the **American Rescue Plan Act** program and if said funds are received, to authorize the municipal officers to make such assurances, assume such responsibilities, and exercise such authority as necessary and reasonable to implement such program, and to disburse such funds for the purpose(s) granted.

Selectboard Recommends: Approval

Article 22: To see if the town will vote to raise and appropriate from **overlay** those sums which it is obligated to pay for approved tax abatements including any interest due thereon.

Selectboard Recommends: Approval

Article 23: To see if the Town will authorize the Select Board, for the fiscal year 2026-2027, to **transfer funds** between appropriation accounts to avoid overdrafts so long as the grand total of all appropriations is not exceeded.

Selectboard Recommends: Approval

Article 24: To see if the Town will vote to authorize the Municipal Officers under Maine statutes, Chapter 12 Section 6131 and amendments thereto, to promulgate such regulations compatible with the general laws of the State to govern the time and manner in which **river herring (alewives)** shall be taken therein for the calendar year 2027 and authorize the Municipal Officers to sell surplus **alewives** for one or more years, or take any action relative to the same.

Selectboard Recommends: Approval
Budget Committee Recommends: Approval

Article 25: To see if the Town will vote to authorize the Select Board to **dispose of Town owned property** under such terms and conditions as they deem advisable.

Selectboard Recommends: Approval
Budget Committee Recommends: Approval

Article 26: To see if the Town will vote to authorize an amount not to exceed \$25,000 from SURPLUS to serve as a **contingency fund** to be spent by the Select Board in the event of an emergency and to avoid overdrafts.

Selectboard Recommends: Approval
Budget Committee Recommends: Approval

Article 27: To see if the Town will appropriate up to \$20,000 from SURPLUS to operate the Red Cross Shelter at Vassalboro Community School in the event of an emergency.

Selectboard Recommends: Approval
Budget Committee Recommends: Approval

Article 28: To see if the Town will authorize up to \$30,000 from the Alewife Fund to be allocated toward the Vassalboro Sanitary District for debt service.

Selectboard Recommends: Approval
Budget Committee Recommends: Approval

Article 29: To see if the Town will allocate up to \$35,000 from SURPLUS to pay for employee benefit time buyout.

Selectboard Recommends: Approval
Budget Committee Recommends: Approval

Article 30: To see if the Town will vote to appropriate the revenues received in FY 2026-27 from the Natural Gas Pipeline Municipal Development and Tax Increment Financing District into a fund designated as the **Development Program Fund** to be used for projects, loans and/or grants for economic development within the Town as outlined

in the Development Program for the District to be expended on such projects at the discretion of the Select Board.

Selectboard Recommends: Approval
 Budget Committee Recommends: Approval

HEALTH AND WELFARE/OUTSIDE AGENCIES

Article 31: To see what sum of money the Town will vote to raise and appropriate for the fiscal year 2026-2027 budget for the following purposes, or act thereon:

Agency	Request	Selectboard Recommendation	Budget Committee Recommendation
a. Food Station	4,000	4,000	4,000
b. Hospice of Waterville	1,600	1,600	1,600
c. Family Violence Project	2,750	2,750	2,750
d. Spectrum Generations	1,334	1,334	1,334
e. Sexual Assault Crisis	1,582	1,582	1,582
f. Snowmobile Club	1,500	1,500	1,500
g. Historical Society	15,000	15,000	15,000
h. CRLA	10,000	10,000	0
i. Towline Newspaper	3,000	0	0
TOTALS:	40,766	37,766	27,766

Article 32. To see if the Town will vote to appropriate up to \$5,000 from SURPLUS to be used as local match dollars for grants received by the Vassalboro Conservation Commission for tree purchasing and services. These funds will be expended only in the event of a **grant award**.

Selectboard Recommends: Approval
 Budget Committee Recommends: Approval

Article 33: To see if the Town will vote to raise and appropriate the sum of \$265,140 for the purpose of providing emergency ambulance services within the Town and to authorize the municipal officers to negotiate and enter into an agreement on behalf of the Town for that purpose, under such terms and conditions as the municipal officers may deem advisable.

Selectboard Recommends: \$265,140
 Budget Committee Recommends: \$265,140

Article 34: To see if the Town will raise and appropriate \$1 for the purchase of 26+ acres, the westerly portion of a parcel (Town tax map 11, lot 21) located west of Route 32 and owned by the Kennebec Water District and subject to the Contract for Sale of Real Estate terms and conditions approved by the Kennebec Water District Board of Trustees on April 2, 2026.

Selectboard Recommends: Approval

MISCELLANEOUS ACCOUNTS AND REQUESTS

Article 35: To see if the Town will vote to raise and appropriate \$672,473 to cover the assessment from **Kennebec County Government**.

Selectboard Recommends: Approval
Budget Committee Recommends: Approval

**SCHOOL BUDGET ARTICLES TO APPROPRIATE MONIES FOR THE FISCAL YEAR
ARTICLES PURSUANT TO 20-A M.R.S.A. SECTION 1485**

Article 36: To see if the Town will vote to authorize the School Committee to expend the sum of \$5,804,618.81 for **Regular Instruction**.

School Committee Recommends: \$5,804,618.81
Budget Committee Recommends: \$5,804,618.81

Article 37: To see if the Town will vote to authorize the School Committee to expend the sum of \$2,320,595.83 for **Special Education**.

School Committee Recommends: \$2,320,595.83
Budget Committee Recommends: \$2,320,595.83

Article 38: To see if the Town will vote to authorize the School Committee to expend the sum of \$9,796.50 for **Career and Technical Education**.

School Committee Recommends: \$9,796.50
Budget Committee Recommends: \$9,796.50

Article 39: To see if the Town will vote to authorize the School Committee to expend the sum of \$69,368.34 for **Other Instruction**.

School Committee Recommends: \$69,368.34
Budget Committee Recommends: \$69,368.34

Article 40: To see if the Town will vote to authorize the School Committee to expend the sum of \$458,965.09 for **Student and Staff Support**.

School Committee Recommends: \$458,965.09
Budget Committee Recommends: \$458,965.09

Article 41: To see if the Town will vote to authorize the School Committee to expend the sum of \$357,154.88 for **System Administration**.

School Committee Recommends: \$357,154.88

Budget Committee Recommends: \$357,154.88

Article 42: To see if the Town will vote to authorize the School Committee to expend the sum of \$404,286.55 for **School Administration**.

School Committee Recommends: \$404,286.55

Budget Committee Recommends: \$404,286.55

Article 43: To see if the Town will vote to authorize the School Committee to expend the sum of \$882,630.10 for **Transportation and Buses**.

School Committee Recommends: \$882,630.10

Budget Committee Recommends: \$882,630.10

Article 44: To see if the Town will vote to authorize the School Committee to expend the sum of \$592,534.85 for **Facilities Maintenance**.

School Committee Recommends: \$592,534.85

Budget Committee Recommends: \$592,534.85

Article 45: To see if the Town will vote to authorize the School Committee to expend the sum of \$35,000.00 for Other Expenditures

School Committee Recommends: \$35,000.00

Budget Committee Recommends: \$35,000.00

ARTICLES PURSUANT TO 20-A, M.R.S.A. Section 15690

Article 46: To see what sum the municipality will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (Recommend \$8,548,340.99) and to see what sum the municipality will raise as the municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

Statutory Recommendation \$2,960,332.09

School Committee Recommendation: \$2,960,332.09

Budget Committee Recommendation: \$2,960,332.09

"Explanation: The school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars."

Article 47: To see what sum the municipality will vote to raise and appropriate in additional local funds for school purposes under Maine Revised Statutes, Title 20-A, §15690.

School Committee Recommends: \$2,151,775.24 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services model by \$2,151,775.24: costs for special education, salaries and benefits, and tuition.

Budget Committee Recommends: \$2,151,775.24

Explanation: The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the municipality/district budget for educational programs.

Article 48: To see what sum the Town will vote to authorize the School Committee to expend for the fiscal year beginning July 1, 2026 and ending June 30, 2027 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee Recommends: \$10,934,950.95

Budget Committee Recommends: \$10,934,950.95

Article 49: To see if the Town will vote to authorize the School Committee to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

School Committee Recommends: Approval

Budget Committee Recommends: Approval

The following articles will be decided by secret ballot election. The polls will be open from 8:00 a.m. to 8:00 p.m., June 9th, 2026 at the Vassalboro Town Office. Absentee ballots will be processed starting at 9:00 a.m. on June 9, 2026.

Article 50: Do you favor approving the Vassalboro Community School's budget for the upcoming school year that was adopted at the June 1, 2026 Annual Town Meeting?

Article 51: To elect all necessary municipal officers/officials by secret ballot.

Given unto our hands this 14th day of May 2026, AD

Rick Denico, Chair of the Select Board

Daniel Bradstreet, Selectperson

Chris French, Selectperson

A true copy. Attest: _____ Town Clerk of Vassalboro

RETURN

Kennebec, ss.

State of Maine

I certify that I have notified the voters of the Town of Vassalboro of the time and place of the Town Meeting by posting an attested copy of the within warrant at No. Vassalboro Post Office, Main Street; Vassalboro Library, Bog Road; Vassalboro Town Office, 682 Main Street; and Getchell's Corner Post Office, Riverside Drive, being conspicuous public places within the Town of Vassalboro on _____, 2026 which is at least seven (7) days prior to the date of the start of the Annual Town Meeting.

Signed and dated at the Town of Vassalboro this _____ day of _____, 2026.

Mark Brown, Resident
Town of Vassalboro