

TOWN OF VASSALBORO MAINE

ANNUAL TOWN MEETING WARRANT TOWN OF VASSALBORO, MAINE JUNE 4-12, 2018

P.O. BOX 129
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STATE OF MAINE

KENNEBEC COUNTY

To: Catherine R. Coyne, a resident of the Town of Vassalboro

GREETINGS:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Vassalboro in said Kennebec County, qualified by law to vote in town affairs, to meet at the Vassalboro Community School on Monday, June 4th, 2018, at 6:30 in the evening to elect a moderator to preside at said meeting, then and there to act on Articles 1 through 56, all of said articles being set out below to wit: and further to warn said voters to meet at the Town Office building in said Town on Tuesday, the 12th day of June 2018, then and there to act on Articles numbered 57 to 58. The polls will be open from 8:00 a.m. to 8:00 p.m.

Article 1: To choose a **Moderator** to preside at said Meeting, and to pay a sum not to exceed \$200.00 for his/her services.

Article 2: To elect from the floor, under the rules of this meeting, five (5) members of the **Budget Committee** to serve two year terms, and one (1) member to serve a one year term (filling the unexpired term of Eddie Scholz, who resigned).

Terms Expire in 2018:

Richard Phippen Rick Denico, Jr.
Doug Phillips Elizabeth Reuthe
Vacancy (John Melrose resigned)

Term Expires in 2019:

Vacancy (Eddie Scholz resigned)

Article 3: To see if the Town will vote to fix the **due dates of taxes** as follows, and to set the rate of interest at the prevailing allowable State rate: 8.00%. Interest will begin to accrue 7 days after the due date.

One-fourth of taxes due on 09-24-18
One-fourth of taxes due on 11-26-18
One-fourth of taxes due on 02-25-19
One-fourth of taxes due on 04-22-19

Selectmen Recommend: Approval

SELECTMEN - TOWN MANAGER GOVERNMENT (1944)

REVENUES

Article 4: To see if the Town will vote to use the following **anticipated revenue** amounts and from the sources named to reduce the 2018-2019 tax commitment:

Excise Tax	\$ 800,000
Agent Fees	15,000
Snowmobile agent fees	2,750
Boat Excise Tax	7,000
Interest/Penalties	38,000
State Revenue Sharing	170,000
State Road Assistance	64,000
Tree Growth Reimbursement	16,000
State Park Sharing	2,500
Veterans Exemption	3,000
Miscellaneous	5,000
Permit Fees	10,000
Solid Waste/Recycling	21,000
Franchise Fee/Cable Fees	16,000
Clerk Fees	8,500
Surplus	<u>150,000</u>
TOTAL REVENUES:	\$1,328,750

Selectmen Recommend: \$1,328,750
 Budget Committee recommends: \$1,328,750

GENERAL GOVERNMENT

Article 5: To see if the Town will vote to raise and appropriate the sum of \$445,805 for **Administration**.

Selectmen Recommend: \$445,805
 Budget Committee Recommends: \$443,305

Article 6: To see if the Town will vote to raise and appropriate the sum of \$44,750 for **Assessment Costs**.

Selectmen Recommend: \$44,750
 Budget Committee Recommends: \$44,750

Article 7: To see if the Town will vote to raise and appropriate the sum of \$37,500 for **Capital Improvements/Reserves** as follows:

Plow Truck Reserve:	\$25,000
Riverside Fire Station Roof Reserve:	<u>\$12,500</u>
TOTAL	\$37,500

Selectmen Recommend from TAXATION: \$37,500
 Budget Committee Recommends from SURPLUS: \$37,500

PUBLIC WORKS

Article 8: To see if the Town will vote to raise and appropriate the sum of \$485,053 for the **Public Works Department**.

Selectmen Recommend: \$485,053
Budget Committee Recommends: \$482,053

Article 9: To see if the Town will vote to raise and appropriate the sum of \$373,940 for **paving work** to allow the Town to pave all or portions of the following roads: Cross Hill Road (north end), Hannaford Hill, Katie Lane, and the public works garage parking lot; and for **road striping and paved road maintenance** and if any of said sums remain, the Selectmen at their discretion could do additional paving.

Selectmen Recommend: \$373,940
Budget Committee Recommends: \$373,940

SOLID WASTE DISPOSAL

Article 10: To see if the Town will vote to raise and appropriate the sum of \$306,500 for the cost of operating the Town's **Solid Waste Disposal and Recycling Facility**.

Selectmen Recommend: \$306,500
Budget Committee Recommends: \$306,500

Article 11: To see if the Town will authorize the Selectmen to spend up to \$6,000 from the Transfer Station Reserve Fund to purchase a new **roll-off container** for use at the Transfer Station.

Selectmen Recommend: Approval
Budget Committee Recommends: Approval

PUBLIC SAFETY

Article 12: To see if the Town will vote to raise and appropriate the sum of \$69,797 for the **Public Safety Department** that includes the Police, Animal Control, and Dispatch expenses.

Selectmen Recommend: \$69,797
Budget Committee Recommends: \$69,797

Article 13: To see if the Town will vote to raise and appropriate the sum of \$13,250 for the cost of operating the **Vassalboro First Responder Service**.

Selectmen Recommend: \$13,250
Budget Committee Recommends: \$13,250

Article 14: To see if the Town will vote to appropriate the sum not to exceed \$5,000 from SURPLUS to be used as local match dollars for new First Responder Service equipment. These funds will be expended only in the event of a **First Responder Service grant award**.

Selectmen Recommend: Approval
Budget Committee Recommends: Approval

Article 15: To see if the Town will vote to raise and appropriate the sum of \$67,540 for the **Fire Department**.

Selectmen Recommend: \$67,540
Budget Committee Recommends: \$67,540

Article 16: To see if the Town will vote to appropriate the sum not to exceed \$30,000 from SURPLUS to be used as local match dollars for new Fire Department equipment. These funds will be expended only in the event of a **Fire Department grant award**.

Selectmen Recommend: Approval
Budget Committee Recommends: Approval

Article 17: To see if the Town will vote to raise and appropriate the sum of \$63,625 for lease payment number three of five for the **2017 E-One Pumper Fire Truck**.

Selectmen Recommend: \$63,625
Budget Committee Recommends: \$63,625

Article 18: To see if the Town will vote to raise and appropriate the sum of \$20,450 for **fire hydrant rental**.

Selectmen Recommend: \$20,450
Budget Committee Recommends: \$20,450

Article 19: To see if the Town will vote to raise and appropriate the sum of \$18,250 for **Street Lights**.

Selectmen Recommend: \$18,250
Budget Committee Recommends: \$18,250

SPECIAL ARTICLES AND TOWN POLICY

Article 20: To see if the Town will vote to authorize the Board of Selectmen on behalf of the Town to **dispose of any real estate** acquired by the Town for non-payment of taxes thereon, on such terms as they may deem advisable and to execute quit-claim deeds for such property.

Selectmen Recommend: Approval

Article 21: To see if the Town will vote to authorize the Selectmen or their designee to submit **grant applications for State of Maine, Federal Government, or any other duly authorized authority funding** and if said program is approved, authorize the municipal officers to accept said grant funds, to make such assurances, assume such responsibilities, and exercise such authority as are necessary and reasonable to implement such program, and to disburse such funds for the purpose granted.

Selectmen Recommend: Approval

Article 22: To see if the Town will vote to authorize the Selectmen or their designee to apply for, on behalf of the Town, a **Federal Emergency Management Agency Hazardous Mitigation grant application** or any other grant opportunity, for a new generator to power all or part of the Vassalboro Community School in the event of a power outage, and if said program is approved, to further authorize the Selectmen to expend funds from the town's general fund as needed to pay for the entire project while awaiting state reimbursement. Furthermore, if such grant is received, the town authorizes and appropriates the sum not to exceed \$10,000 from SURPLUS to be used as local match dollars for this purpose and to purchase related items not covered by the grant such as the cement installation pad and wiring of the building. These funds will be expended only in the event of a grant award for the generator, and other related expenses.

Selectmen Recommend: Approval

Budget Committee Recommends: Approval

Article 23: To see if the Town will vote to accept a **Quitclaim Deed from Paul and Elisabeth Cates** releasing any claim of title the Cates may have to those parcels of land shown on the Town Tax Maps as Map 20, Lots 29 and 30.

Selectmen Recommend: Approval

Article 24: Shall an ordinance entitled "**Town of Vassalboro Building Permit Ordinance as revised June 2018**" be enacted? (A copy of the proposed ordinance is attached to and has become part of this warrant. Additional copies of the proposed ordinance are available at the Town Office.)

Selectmen Recommend: Approval

Planning Board Recommends: Approval

Article 25: To see if the town will vote to raise and appropriate from **overlay** those sums which it is obligated to pay for approved tax abatements including any interest due thereon.

Selectmen Recommend: Approval

Article 26: To see if the Town will authorize the Selectmen, for the fiscal year 2018-2019, to **transfer funds** between appropriation accounts so long as the grand total of all appropriations is not exceeded. Any such transfers to be approved only at a properly called public meeting of the Selectmen and Budget Committee.

Selectmen Recommend: Approval

Article 27: To see if the Town will vote to authorize the Municipal Officers under Maine statutes, Chapter 12 Section 6131 and amendments thereto, to promulgate such regulations compatible with the General Laws of the State to govern the time and manner in which **river herring (alewives)** shall be taken therein for the calendar year 2019.

Selectmen Recommend: Approval

Article 28: To see if the Town will authorize the Municipal Officers to sell surplus **river herring (alewives)** for one or more years, or take any action relative to the same.

Selectmen Recommend: Approval
Budget Committee Recommends: Approval

Article 29: To see if the Town will vote to appropriate the revenues received in FY2018-19 from the Natural Gas Pipeline Municipal Development and Tax Increment Financing District into a fund designated as the **Development Program Fund** to be used for projects, loans and/or grants for economic development within the Town as outlined in the Development Program for the District to be expended on such projects at the discretion of the Board of Selectmen.

Selectmen Recommend: Approval
Budget Committee Recommends: Approval

Article 30: To see if the Town will vote to authorize the Selectmen to **dispose of Town owned property** with a value of \$10,000 or less, under such terms and conditions as they deem advisable.

Article 31: To see if the Town will vote to authorize an amount not to exceed \$15,000 from SURPLUS to serve as a **contingency fund** to be spent by the Selectmen in the event of an emergency and to avoid overdrafts.

Selectmen Recommend: Approval
Budget Committee Recommends: Approval

LIBRARY

Article 32: To see if the Town will vote to raise and appropriate the sum of \$33,929 for the Town's share of the **Library's** budget.

Selectmen Recommend: \$33,929
Budget Committee Recommends: \$33,929

HEALTH AND WELFARE/OUTSIDE AGENCIES

Article 33: To see if the Town will vote to raise and appropriate the sum of \$3,000 for **General Assistance** and to authorize the Selectmen to expend any and all reimbursement funds received from the State.

Selectmen Recommend: \$3,000
Budget Committee Recommends: \$3,000

Article 34: To see what sum of money the Town will vote to raise and appropriate for the fiscal year 2018-2019 budget for the following purposes, or act thereon:

	Agency Request	Selectmen Recommend	Budget Comm. Recommends
a. Vassalboro Food Station	2,000	2,000	2,000
b. Hospice of Waterville	1,600	1,600	1,600
c. Family Violence Project	4,925	2,250	2,250
d. KV Behavioral Health	3,500	3,500	3,500
e. Spectrum Generations	1,100	1,000	1,000
f. Sexual Assault Crisis	1,519	1,417	1,417
g. KV Com. Action Program	1,450	1,350	1,350
h. Literacy Vols. – Waterville	500	500	500
i. 47 Daisies	2,500	-0-	-0-
j. Town Line Newspaper	3,000	-0-	-0-
k. FAVOR	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
TOTALS:	\$23,094	\$14,617	\$14,617

RECREATION

Article 35: To see if the Town will vote to raise and appropriate the sum of \$15,430 for the **Recreation Department**.

Selectmen Recommend: \$15,430
 Budget Committee Recommends: \$15,430

Article 36: To see if the Town will vote to raise and appropriate the sum of \$1,500 for the **Kennebec Trail Riders Snowmobile Club** for the maintenance of snowmobile trails with the understanding that such trails will be open for the use of snowmobiles during snowmobile season.

Selectmen Recommend: \$1,500
 Budget Committee Recommends: \$1,500

MISCELLANEOUS ACCOUNTS AND REQUESTS

Article 37: To see if the Town will vote to raise and appropriate the sum of \$4,150 for the support of the **Vassalboro Historical Society** to assist this organization with the maintenance of the former East Vassalboro school building.

Selectmen Recommend: \$4,150
 Budget Committee Recommends: \$4,150

Article 38: To see if the Town will vote to raise and appropriate the sum of \$28,000 for the Town's share in the **Maintenance of Cemeteries and Public Grounds and for Memorial Day expenses.**

Selectmen Recommend: \$28,000
Budget Committee Recommends: \$28,000

Article 39: To see if the Town will vote to raise and appropriate the sum of \$325,337.03 for the estimated assessment from **Kennebec County Government.**

Selectmen Recommend: \$325,337.03
Budget Committee Recommends: \$325,337.03

Article 40: To see if the Town will vote to take from Alewife Reserves the sum of \$7,500 for the support of the **China Region Lakes Alliance.**

Selectmen Recommend: \$7,500
Budget Committee Recommends: \$7,500

Article 41: To see if the Town will vote to increase the **property tax levy limit** of \$603,610.06 established for the Town of Vassalboro by State Law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit. (Written ballot)

SCHOOL BUDGET ARTICLES TO APPROPRIATE MONIES FOR THE FISCAL YEAR
ARTICLES PURSUANT TO 20-A M.R.S.A. SECTION 1485

Article 42: To see if the Town will vote to authorize the School Committee to expend the sum of \$4,421,404.46 for **Regular Instruction.**

School Committee Recommends: \$4,421,404.46
Budget Committee Recommends: \$4,421,404.46

Article 43: To see if the Town will vote to authorize the School Committee to expend the sum of \$1,441,961.33 for **Special Education.**

School Committee Recommends: \$1,441,961.33
Budget Committee Recommends: \$1,441,961.33

Article 44: To see if the Town will vote to authorize the School Committee to expend the sum of \$19,210.84 for **Career and Technical Education.**

School Committee Recommends: \$19,210.84
Budget Committee Recommends: \$19,210.84

Article 45: To see if the Town will vote to authorize the School Committee to expend the sum of \$55,383.36 for **Other Instruction.**

School Committee Recommends: \$55,383.36
Budget Committee Recommends: \$55,383.36

Article 46: To see if the Town will vote to authorize the School Committee to expend the sum of \$312,328.62 for **Student and Staff Support**.

School Committee Recommends: \$312,328.62
Budget Committee Recommends: \$312,328.62

Article 47: To see if the Town will vote to authorize the School Committee to expend the sum of \$148,826.56 for **System Administration**.

School Committee Recommends: \$148,826.56
Budget Committee Recommends: \$148,826.56

Article 48: To see if the Town will vote to authorize the School Committee to expend the sum of \$329,119.48 for **School Administration**.

School Committee Recommends: \$329,119.48
Budget Committee Recommends: \$279,119.48

Article 49: To see if the Town will vote to authorize the School Committee to expend the sum of \$496,722.11 for **Transportation and Buses**.

School Committee Recommends: \$496,722.11
Budget Committee Recommends: \$496,722.11

Article 50: To see if the Town will vote to authorize the School Committee to expend the sum of \$505,828.67 for **Facilities Maintenance**.

School Committee Recommends: \$505,828.67
Budget Committee Recommends: \$505,828.67

Article 51: To see what sum the Town will vote to authorize the School Committee to expend for **Debt Service and Other Commitments**.

School Committee Recommends: \$.00
Budget Committee Recommends: \$.00

Article 52: To see what sum the Town will vote to authorize the School Committee to expend for **All Other Expenditures**.

School Committee Recommends: \$.00
Budget Committee Recommends: \$.00

ARTICLES PURSUANT TO 20-A, M.R.S.A. Section 15690

Article 53: To see what sum the municipality will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (Recommend \$6,550,834.07) and to see what sum the municipality will raise as the municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

Statutory Recommendation \$2,664,693.75
School Committee Recommendation: \$2,664,693.75
Budget Committee Recommendation: \$2,664,693.75

"Explanation: The school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars."

Article 54: To see what sum the municipality/district/unit will vote to raise and appropriate in additional local funds for school purposes under Maine Revised Statutes, Title 20-A, §15690.

School Committee Recommends: \$1,033,214.76
Budget Committee Recommends: \$1,033,214.76

The school budget does exceed the state EPS funding model. Increased cost for special education, salaries & benefits, and tuition.

Explanation: The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the municipality/district budget for educational programs.

Article 55: To see what sum the Town will vote to authorize the School Committee to expend for the fiscal year beginning July 1, 2018 and ending June 30, 2019 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee Recommends: \$7,730,785.43
Budget Committee Recommends: \$7,680,785.43

Article 56: To see if the Town will vote to authorize the School Committee to expend such other sums as may be received from federal or state grants or programs or other sources during

the fiscal year for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

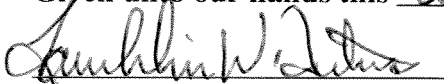
School Committee Recommends: Approval
Budget Committee Recommends: Approval


The following articles will be decided by secret ballot election. The polls will be open from 8:00 a.m. to 8:00 p.m., June 12th, 2018 at the Town Office.

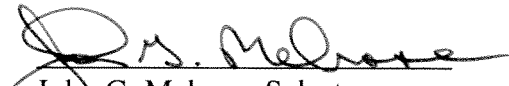
Article 57: Do you favor approving the Vassalboro Community School's budget for the upcoming school year that was adopted at the June 4, 2018 Annual Town Meeting?

Article 58: To elect all necessary municipal officers/officials by secret ballot.

Given unto our hands this 2nd day of May 2018, AD


Lauchlin W. Titus, Chairman


Robert C. Browne, Jr., Selectman


John G. Melrose, Selectman

A true copy. Attest: Catherine Coyne Town Clerk of Vassalboro

RETURN

Kennebec, ss.

State of Maine

I certify that I have notified the voters of the Town of Vassalboro of the time and place of the Town Meeting by posting an attested copy of the within warrant at the Country Store, Main Street; Ferris' Market, Main Street; No. Vassalboro Post Office, Main Street; Vassalboro Library, Bog Road; Vassalboro Town Office, 682 Main Street; and Getchell's Corner Post Office, Riverside Drive, being conspicuous public places within the Town of Vassalboro on _____, 2018 which is at least seven (7) days prior to the date of the start of the Annual Town Meeting.

And I have this day posted one copy of the ordinance entitled, "Town of Vassalboro Building Permit Ordinance as revised June 2018"; attested by the Municipal Clerk, with the warrant at the same places.

Signed and dated at the Town of Vassalboro this _____ day of _____, 2018.

Catherine R. Coyne, Resident
Town of Vassalboro