

**Tentative Meeting Dates and Timeline
For 2019-20 Budget Preparation
(Prepared 9/26/18, amended _____)**

All meetings are held at the Town Office unless otherwise stated, and start at times specified.

Wednesday, Jan. 2, 2019	Manager to send letters to Dept. Heads requesting budget proposals
Thursday, January 10	Regular Selectmen's Meeting (6:30 pm)
Thursday, January 24	Regular Selectmen's Meeting (6:30 pm)
Friday, January 25	Deadline for Dept. Heads to submit budget proposals to Manager
Thursday, February 7	Regular Selectmen's Mtg. - Distribute 1 st draft of budget to Selectmen. (6:30 pm)
Tuesday, February 12	Selectmen's budget work session (12:30 pm) (Feb 14 th and 19 th also avail)
Thursday, February 21	Regular Selectmen's Mtg. (final budget review before Bud. Comm. Talks – 6:30 pm)
Tuesday, March 5	Budget Committee organizational mtg. and 1 st review of Selectmen's budget (7 pm)
Thursday, March 7	Regular Selectmen's Meeting (6:00 pm)
Thursday, March 7	Budget Committee to talk with town dept. heads at the town office. (7:00 pm)
Tuesday, March 12	Budget Committee to talk with town dept. heads at the town office. (7:00 pm)
Thursday, March 14	available for snow day postponement
Tuesday, March 19	available for snow day postponement
Thursday, March 21	Regular Selectmen's Meeting (6:00 pm)
Thursday, March 21	Budget Committee mtg. – outside agencies (7:00 pm)
Thursday, March _____	Budget Committee to review school budget at the school. (7:00 pm)
Thursday, April 4	Regular Selectmen's Meeting (6:00 pm)
Thursday, April 4	Budget Committee Meeting (7:00 pm) – discuss school budget & create questions
Tuesday, April _____	Budget Committee to review school budget at the school. (7:00 pm)
Tuesday, April 9	Budget Committee Meeting – work on recommendations (7:00 pm)
Thursday, April 11	Budget Committee Meeting – work on recommendations (7:00 pm)
Tuesday, April 16	Budget Committee to make final recommendations at the town office. (7:00 pm)
Thursday, April 18	Regular Selectmen's Meeting – first review of town meeting warrant (6:30 pm)
Thursday, May 2	Regular Selectmen's Meeting – sign Town Meeting Warrant (6:30 pm)
Friday, May 3	Manager to send warrant to Town Report Printer
Thursday, May 16	Regular Selectmen's Meeting (6:30 pm)
Thursday, May 30	Regular Selectmen's Meeting (6:30 pm)
Monday, June 3	Annual Town Meeting (6:30 pm)
Tuesday, June 11	Municipal Election (8am – 8 pm)
Thursday, June 13	Regular Selectmen's Meeting – elect new Chairman (6:30 pm)

Nomination papers available: Monday, March 4, 2019

Nomination paper filing deadline: Friday, April 12, 2019

Post Town Meeting Warrant: no later than Monday, May 27, 2019 (Holiday – use 5/24/19)

Town Report made available no later than Friday, May 31, 2019

Annual Town Meeting: Monday, June 3, 2019 / Municipal Election: Tuesday, June 11, 2019