

Tentative Meeting Dates and Timeline

For 2017-18 Budget Preparation

(Prepared 11/30/16, amended 1/12/17, 2/14/17, 2/27/17, 3/2/17, 3/9/17, 3/22/17, 4/4/17, 4/13/17, 4/25/17*)

All meetings are held at the Town Office and start at 7:00 p.m. unless otherwise specified.

Tuesday, January 3, 2017	Manager to send letters to Dept. Heads requesting budget proposals
Thursday, January 12	Regular Selectmen's Meeting
Thursday, January 26	Regular Selectmen's Meeting
Friday, January 27	Deadline for Dept. Heads to submit budget proposals to Manager
Thursday, February 9	Regular Selectmen's Mtg. - Distribute 1 st draft of budget to Selectmen.
Monday, February 27	Selectmen's budget work session (9:00 am)
Thursday, March 2	Regular Selectmen's Mtg. (2:00 pm- final budget review before Bud. Comm. talks)
Tuesday, March 7 cancelled	Budget Committee organizational meeting and 1 st review of Selectmen's budget
Thursday, March 9	Regular Selectmen's Meeting (6:00 p.m.)
Thursday, March 9	Budget Committee organizational meeting and 1 st review of Selectmen's budget
Tuesday, March 21	Budget Committee to talk with outside agencies and town dept. heads at town office.
Thursday, March 23	Regular Selectmen's Meeting (6:00 p.m.)
Thursday, March 23	Budget Committee mtg. 7:00 p.m.
Thursday, March 30	Budget Committee to review school budget at the school . (confirmed w/school)
Monday, April 3	Budget Committee to make list of questions for school committee.
Thursday, April 6	Regular Selectmen's Meeting
Tuesday, April 11	Budget Committee to review school budget at the school. (Confirmed w/school.)
Thursday, April 13	Budget Committee to make final recommendations at the town office.
Thursday, April 20	Regular Selectmen's Meeting – first review of town meeting warrant
Tuesday, April 25	Budget Committee Meeting at the Town Office.
Tuesday, May 2*	Budget Committee Meeting at the Town Office.
Thursday, May 4	Regular Selectmen's Meeting – sign Town Meeting Warrant
Friday, May 5	Manager to send warrant to Town Report Printer
Thursday, May 18	Regular Selectmen's Meeting
Thursday, June 1	Regular Selectmen's Meeting
Monday, June 5	Annual Town Meeting
Tuesday, June 13	Municipal Election
Thursday, June 15	Regular Selectmen's Meeting – elect new Chairman

Nomination papers available: Monday, March 20, 2017

Nomination paper filing deadline: Monday, May 1, 2017

Post Town Meeting Warrant: no later than Monday, May 29, 2017

Town Report made available no later than Friday, June 2, 2017

Annual Town Meeting: Monday, June 5, 2017 / Municipal Election: Tuesday, June 13, 2017