

**Tentative Meeting Dates and Timeline
For 2018-19 Budget Preparation
(Prepared 12/6/17, amended 12/18/17, *1/10/18, ___)**

All meetings are held at the Town Office unless otherwise stated, and start at times specified.

Tuesday, January 2, 2018	Manager to send letters to Dept. Heads requesting budget proposals
Thursday, January 11	Regular Selectmen's Meeting (6:30 pm)
Thursday, January 25	Regular Selectmen's Meeting (6:30 pm)
Friday, January 26	Deadline for Dept. Heads to submit budget proposals to Manager
Thursday, February 8	Regular Selectmen's Mtg. - Distribute 1 st draft of budget to Selectmen. (6:30 pm)
Tuesday, February 13	Selectmen's budget work session (1:00 pm)
Thursday, February 22	Regular Selectmen's Mtg. (final budget review before Bud. Comm. Talks – 6:30 pm)
Thursday, March 1	Budget Committee organizational mtg. and 1 st review of Selectmen's budget (7 pm)
Tuesday, March 6	Budget Comm. Mtg. with outside agencies and town dept. heads. (7:00 pm)
Thursday, March 8	Regular Selectmen's Meeting (6:00 pm)
Thursday, March 8	Budget Committee to talk with town dept. heads at town office. (7:00 pm)
Tuesday, March 20	Budget Committee to review school budget at the school. (7:00 pm)
Thursday, March 22	Regular Selectmen's Meeting (6:00 pm)
Thursday, March 22	Budget Committee mtg. (7:00 pm)
Thursday, April 5	Regular Selectmen's Meeting (6:30 pm)
Tuesday, April 10	Budget Committee to review school budget at the school. (7:00 pm)
Thursday, April 12	Budget Committee to make final recommendations at the town office. (7:00 pm)
Thursday, April 19	Regular Selectmen's Meeting – first review of town meeting warrant (6:30 pm)
Thursday, May 3	Regular Selectmen's Meeting – sign Town Meeting Warrant (6:30 pm)
Friday, May 4	Manager to send warrant to Town Report Printer
Thursday, May 17	Regular Selectmen's Meeting (6:30 pm)
Thursday, May 31	Regular Selectmen's Meeting (6:30 pm)
Monday, June 4	Annual Town Meeting (6:30 pm)
Tuesday, June 12	Municipal Election (8am – 8 pm)
Thursday, June 14	Regular Selectmen's Meeting – elect new Chairman (6:30 pm)

Nomination papers available: Monday, March 5, 2018

Nomination paper filing deadline: Friday*, April 13, 2018

Post Town Meeting Warrant: no later than Monday, May 28, 2018 (Holiday – use 5/25/18)

Town Report made available no later than Friday, June 1, 2018

Annual Town Meeting: Monday, June 4, 2018 / Municipal Election: Tuesday, June 12, 2018