

Request for Bids – Cross Hill Cemetery Extension Surveying Project

Goal to be attained: The Town of Vassalboro Cemetery Committee is seeking bids for the surveying and setting corner markers for the gravesites in the new addition to the Cross Hill Cemetery located on Cross Hill road in Vassalboro. This project is to be completed by October 31, 2017.

SCOPE OF WORK:

This project is to survey the addition to the Cross Hill Cemetery located on Cross Hill Road, 600 yards north of the intersection of Cross Hill Road and Hannaford Hill Road in Vassalboro, Maine. The approximate size of the area to be surveyed is 40 feet by 240 feet. The project includes surveying and delineating gravesites to measure 4 feet by 10 feet with the 4 foot measurement parallel to Cross Hill Road.

The project also includes marking the four corners of each gravesite with 4 inch square cemetery plot markers with quadrants marked (grave numbers). These markers are to be provided and installed by the successful bidder or his/her designee.

A pre-bid conference is scheduled on site at 1:00 pm on Wednesday, July 26, 2017.

The following link shows an aerial view of the cemetery. The top portion is the area encompassed in this project.

<https://www.google.com/maps/place/Cross+Hill/@44.3877973,-69.6522272,202m/data=!3m1!1e3!4m5!3m4!1s0x4cb1ffc526da1465:0xce0d839f2fe843f6!8m2!3d44.3900686!4d-69.6514331>

SUMMARY:

Bids are to be submitted on the attached bid form provided, sealed in an envelope, and clearly marked “Cross Hill Cemetery Surveying Project Bid ” and should include all necessary contact information on the bid. Bids must be received no later than 12:00 noon, August 7, 2017 at the Vassalboro Town Office, PO Box 129, 682 Main Street, N. Vassalboro, ME 04962. Bids will be evaluated based on a combination of price, relevant experience, and references. The bid is expected to be awarded at the Selectmen’s meeting to be held on August 10, 2017. The Board of Selectmen reserves the right to reject any or all bids and/or choose the bid or bids most advantageous to the Town. For more information, contact David Jenney at 207-923-3483 or Town Manager Mary Sabins at 207-872-2826.

Bid Form – Cross Hill Cemetery Surveying Project

Company Name: _____

Company Address: _____

Contact Person: _____

Title: _____

Telephone: _____

I have read the Request for Bid – Cross Hill Cemetery Extension Surveying and my company submits the following bid:

Price: _____ (which meets the Cross Hill Cemetery Extension Surveying bid specifications.)

Relevant Experience: _____

References: _____

If my company is selected as the winning bidder, we can survey and mark the gravesites within _____ days of notification of winning the bid. My company can provide written proof of liability and worker’s compensation insurance (if applicable) to the Town before the start of the project.

Our Company warranty (if any): _____

Date: _____

Signed: _____

Printed name: _____

Title: _____

Bids must be submitted on this bid form and returned to the Vassalboro Town Office in an envelope marked “Cross Hill Cemetery Extension Surveying Project” no later than 12:00 noon on August 7, 2017 when bids will be opened. The winning bid will be awarded at a later time after evaluation of all bids received. The mailing address for the Town Office is: Vassalboro Town Office, PO Box 129, No. Vassalboro, ME 04962. The physical address to drop off a bid is 682 Main Street, North Vassalboro across the street from the North Vassalboro Fire Station.