

Town of Vassalboro
Addressing Standards
Ordinance

Section 1. Purpose

The purpose of this ordinance is to enhance the easy and rapid location of properties for the delivery of public safety and emergency services, postal delivery and business delivery.

Section 2. Authority

These standards are adopted pursuant to and consistent with the Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1 of the Constitution of the State of Maine and Title 30-A M.R.S.A. Section 3001.

Section 3. Administration

These standards shall be administered by the *Municipal Addressing Coordinator* who shall approve new road names and numbers to all properties, both on existing and proposed roads except as otherwise provided herein. The *Municipal Addressing Coordinator* shall be responsible for maintaining the following official records for these standards:

- a. A Vassalboro map for official use showing road names and numbers.
- b. An alphabetical list of all property owners as identified by current assessment records, by last name, showing the assigned numbers.
- c. An alphabetical list of all roads with property owners listed in order of their assigned numbers.

Section 4. Naming System

All roads in Vassalboro that serve two or more addresses shall be named regardless of whether the ownership is public or private. A road name approved by the town shall not constitute or imply acceptance of the road as a public way. The following criteria shall govern the naming system:

- a. Similar names - no two roads shall be given the same name
- b. Each road shall have the same name throughout its entire length within the Town.
- c. All new road names will be approved by the *Municipal Addressing Coordinator* except as otherwise provided herein.

Section 5. Numbering System

Numbers shall be assigned every 50 (fifty) feet along both sides of the road, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, determined by the number origin. The following criteria shall govern the numbering system:

a. All number origins shall begin from the westerly point of the former Old Federal Roads or Route 201 as appropriate or from the southerly point where roads enter into the communities of Augusta, Windsor or China. For dead end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end.

b. The number assigned to each structure shall be that of the numbered interval falling closest to the front door or driveway of said structure.

c. Every structure with more than one principle use or occupancy shall have a separate number for each use or occupancy. (i.e., duplexes will have two separate numbers; apartments will have one road number with an apartment number, such as 235 Maple Street, Apt 2.)

d. Mobile Home lot numbers shall be assigned by the Park Owners.

Section 6. Compliance

All owners of structures shall display and maintain in a conspicuous place on said structure, the assigned numbers in the following manner:

a. Number on the Structure or Residence. Where the residence or structure is within 50 (fifty) feet of the edge of the road right-of-way, the assigned number shall be displayed on the front of the residence or structure in the vicinity of the front door or entry.

b. Number at the Street Line. Where the residence or structure is over 50 (fifty) feet from the edge of the road right-of-way, the assigned number shall be displayed on a post, fence, wall, mail box, or on some structure at the property line adjacent to the walk or access drive to the residence or structure.

c. Size and Color of Number. Minimum 3" reflective numbers shall be displayed and shall be located as to be visible from the road.

d. Every person whose duty is to display the assigned number shall remove any different number which might be mistaken for, or confused with, the number assigned in conformance with this ordinance.

e. Interior location. All residents and other occupants are requested to post the assigned number and road name adjacent to their telephone for emergency reference.

Section 7. New Developments and Subdivisions

All new developments and subdivisions shall be named and numbered in accordance with the provisions of these standards and as follows:

a. New Developments. Whenever any residence or other structure is constructed or developed, it shall be the duty of the new owner to procure an assigned number from the *Municipal Addressing Coordinator* or his/her designee. This shall be done at the time of the issuance of the building permit.

b. New Subdivisions. Any prospective subdivider shall show a proposed road name and lot numbering system on the pre-application submission to the Planning Board. Approval by the Planning Board shall constitute the assignment of road names and numbers to the lots in the subdivision. On the final plan showing proposed roads, the applicant shall mark on the plan, lines or dots, in the center of the streets every 50 (fifty) feet so as to aid in assignment of numbers to structures subsequently constructed.

Section 8. Effective Date

This ordinance shall become effective as of June 7, 1996. It shall be the duty of the town to notify by mail each owner and the Post Office of the new address in a timely manner after the assignment of numbers. It shall be the duty of each property owner to comply with these standards within 30 (thirty) days of notification. On new structures, numbering will be installed prior to final inspection, or when the structure is first used or occupied, whichever comes first.

Section 9. Assigned Road Names

The attached list dated June 7, 1996 shall be the adopted names of Roads in the Town of Vassalboro.

Section 10. Municipal Addressing Coordinator

The Municipal Addressing Coordinator shall be appointed by the Board of Selectmen.

1	BOAT LAUNCH ROAD	3 MILE POND BOAT LAUNCH
2	ALFRED ROAD	FIRE ROAD 24
3	ASHBY ROAD	NORTH OF OAK GROVE OFF ROUTE 201
4	AUSTIN ROAD	OFF FIRE ROAD 33
5	BARROWS ROAD	CONNECTS WEBBER POND TO OLD FEDERAL ROAD
6	BEECH ROAD	FIRE ROAD 4
7	BIRCH POINT ROAD	PART OF FIRE ROAD 9
8	BOG ROAD	
9	BRANN ROAD	
10	BURLEIGH ROAD	OLD FEDERAL ROAD #1
11	BURNS ROAD	OFF CHURCH HILL ROAD
12	CAMP MEETING ROAD	FIRE ROAD 22
13	CANAL STREET	
14	CARLL LANE	
15	CARTER ROAD	FIRE ROAD 16
16	CEMETERY STREET	
17	CHURCH HILL ROAD	
18	COLE ROAD	FIRE ROAD 8
19	COOK MOUNTAIN ROAD	
20	CROSS HILL ROAD	
21	CROWELL HILL ROAD	
22	CUSHNOC ROAD	OLD FEDERAL ROAD #4
23	DAM ROAD	WEBBER POND DAM ROAD
24	DAM ROAD	FIRE ROAD 17
25	DANIELLE AVENUE	RIVA RIDGE SUBDIVISION
26	DOLLIS AVENUE	RIVA RIDGE SUBDIVISION
27	DOW ROAD	OLD POND ROAD NEAR DRIVING RANGE
28	DUNHAM ROAD	OLD FEDERAL ROAD #2
29	EAST POINT ROAD	FIRE ROAD 6
30	EVANS ROAD	OFF GRAY ROAD
31	FAIRWAY ROAD	FIRE ROAD 23
32	FORTIN ROAD	
33	GRAVEL PIT ROAD	OFF NELSON ROAD
34	GRAY ROAD	
35	GREEN VALLEY ROAD	FIRE ROAD 6A
36	GRENIER ROAD	FIRE ROAD 21
37	HANNAFORD HILL ROAD	
38	HOLMAN DAY ROAD	OLD FEDERAL ROAD #3
39	HORSESHOE ROAD	
40	HUNT ROAD	
41	HUSSEY HILL ROAD	
42	JONES ROAD	FIRE ROAD 2
43	LALIBERTY ROAD	FIRE ROAD 12
44	LANG STREET	
45	LANTZ ROAD	FIRE ROAD 13
46	LEGION PARK ROAD	
47	LEWIS ROAD	OFF 201
48	LOMBARD DAM ROAD	
49	LOON COVE ROAD	FIRE ROAD 32
50	LORD ROAD	FIRE ROAD 11

51	MAIN STREET	ROUTE 32
52	MAPLE STREET	
53	MASSE MILL ROAD	OFF ROUTE 32 E. VASSALBORO
54	MCQUARRIE ROAD	FIRE ROAD 15
55	MILL HILL ROAD	
56	MUDGETT HILL ROAD	
57	NELSON ROAD	
58	NORTH BELFAST AVENUE	ROUTE 3
59	OAK GROVE ROAD	
60	OLD STAGE ROAD	OFF OLD FEDERAL ROAD
61	OXLEY ROAD	OFF NELSON ROAD
62	PARK LANE	FIRE ROAD 34
63	PLEASANT COVE ROAD	FIRE ROAD 9
64	PLEASANT POINT ROAD	PART OF FIRE ROAD 9
65	POMERLEAU ROAD	OFF CROSS HILL ROAD
66	PREBLE HILL ROAD	
67	PRIEST HILL ROAD	
68	QUAKER LANE	
69	REDMAN ROAD	FIRE ROAD 5
70	REYNOLDS ROAD	
71	RIVA RIDGE ROAD	
72	RIVERSIDE DRIVE	ROUTE 201
73	ROWE DRIVE	OFF ROUTE 32
74	SANDY POINT ROAD	PART OF FIRE ROAD 33
75	SEAWARD MILLS ROAD	
76	SHERWOOD LANE	
77	SHOREY ROAD	FIRE ROAD 1
78	SOUTH COURT STREET	
79	ST. BRIDGET'S LANE	HORSESHOE NEAR CHURCH
80	STANLEY HILL ROAD	
81	STATION HILL ROAD	
82	STONE ROAD	
83	STRONG ROAD	FIRE ROAD 19
84	TABER HILL ROAD	
85	TARDIFF ROAD	FIRE ROAD 14
86	THREE MILE POND ROAD	
87	TILTON LANE	FIRE ROAD 10
88	TOWN FARM ROAD	
89	WALKER ROAD	
90	WEBBER POND ROAD	
91	WHITEHOUSE ROAD	OLD ROUTE 3
92	WYMAN ROAD	